de Rechtspraak

Scheduling Request Form Court

File the draft or final originating document and submit this form as a cover letter.
See www.ncc.gov.nl for more information.

Case type Civil

	Claimant	Defendant
Name		
Address		
Lawyer		
Lawyer's reference		
BAR number		
Telephone		
Email address		

When are parties not available for a hearing in the next six weeks?

Special requests

Shorten the notice period to serve/deliver the originating document ☐ Yes ☐ No

Allow extra time for the hearing ☐ Yes ☐ No

Other:

Particulars/reasons

Important notice
You will receive a notice of the hearing date. Current Rules of Procedure and applicable court fees are available on www.ncc.gov.nl

To be completed by the District Court

Case/CSP number _____

Hearing time and date _____

CSP Judge _____

Scheduling directions are given subject to the following conditions:

- The notice period for the originating document is shortened. You must serve or deliver the originating document no later than the following time and date:

Time _____

Date _____

- You must immediately notify the defendant of the hearing time and date and serve or deliver the draft originating document.

Other conditions:

- You must state these conditions in the originating document.

Particulars

_____

_____

_____

Scheduling notice was sent to the claimant

Time _____

Date _____